



Upper Mount Bethel Township

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UPPER MOUNT BETHEL TOWNSHIP PARKS/RECREATION BOARD MEETING MINUTES THURSDAY, SEPTEMBER 14, 2023 – 7 PM

PART I

Chairman Stavros Barbounis called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Sharon Cerny, Anthony DeFranco, April Pinto, Karyn Pinter (arrived at 8:00pm), Liaison Marty Pinter, and Nick Graziano, Interim Manager. Kari Hawkins was absent.

PART II (Parks & Recreation Board Administration)

1. Approval of Agenda-Stavros amended the agenda, adding to Part III, 2 c. Park Board Membership. **MOTION** by April to approve the amended agenda, seconded by Anthony. Vote: 4-0.
2. Approval of Minutes
 - a. August 10, 2023-**MOTION** by April to table, seconded by Anthony. Vote: 4-0.

PART III

1. Announcements-none
2. Governance
 - a. Standing Committee Reports
 - i. Finance-April stated she has the August 31st bank statement and the ending balance is \$126,300.64. All items in question that were taken out of the Rec fund, that should not have been, will be returned. April will get totals from January to current and match them with Diann's numbers. Attorney fees that were deducted are correct. Other charges were discussed. Marty stated that there is no expense that should of come out of the Rec fund this year. Stavros stated, per the Ordinance, all operating, maintenance, and repair costs, come out of the General Fund. April stated softball end of year balance \$1,860.33, nothing pending. Basketball beginning year balance

\$2,954.15, registration will be opening within the next couple of weeks. Volleyball beginning year balance \$252.93. Field Hockey currently has a balance of \$5,782.86, which includes everything that has been approved.

ii. Programs-Basketball registration will open in the next couple of weeks. April built a separate registration for field hockey coaches.

iii. Building and Grounds-Bidding will be going out for the Park bathrooms. Anthony stated that all the blocks have been donated. Stavros asked Justin to get an updated quote to get the fascia, the soffits and to close up the pavilion, \$16,500.

iv. Personnel-no report.

b. Ordinance, By-Laws, Rec Fund and Expenses-Stavros stated the by-laws have been updated. Solicitor Karasek will be sending a formal letter to the BOS.

c. Park Board Membership-Stavros stated he received a letter of resignation from Kari Hawkins. Her term was due to expire in December. Stavros stated further review of the Ordinance states the Board is a 5 member Board. No open seats at this time. Sharon's term expires in December as well.

3. Sports & Recreation

a. Sports Program Updates

i. Nick Pugliese discussed the 60+mens baseball program. In the beginning there was some confusion on the field maintenance. Next season he will follow the direction of the ParksRec Board.

ii. Dave Baggett discussed softball-fall ball plays through October. Dave asked about the procedure of getting a new tractor. Dave was told by Lindsey that the Township will not be repairing the tractor any longer. They do not need a lawn mower. There was a discussion on the sheds, they are falling apart and need to be replaced. Nick will get quotes on 2-12x24 sheds. April stated she would like to get softball clinics going.

b. Echo Lake Dugouts-April stated that Karyn was still working on getting prices. Stavros stated he will look into getting quotes.

c. Non-UMBT sponsored use of sports fields/facilities-April discussed. Boundaries and guidelines need to be set for non-UMBT teams. There was a discussion on the lack of fields for the programs. Stavros stated that non-UMBT structured/organized sports, need to be responsible for the maintenance of the fields. It was decided to say that cannot use them until we have more fields. **MOTION** by Anthony for all non-umbt sports program to not have the use of the fields/facilities until a fee schedule and guidelines is approved for the 2024 season, seconded by Karyn. Vote: 5-0. The school can continue to use the fields.

4. Community Engagement

a. Moonlight & Magick Market-Amanda Moyer stated she would like to know what is involved in using the Park for her vendor event, which has been held in Portland for the past 3 months. Moonlight & Magick is a magical witchy themed event, currently once a month, on a Saturday. It is a night time market, 5pm-10pm, 40-60 vendors. Stavros asked how much space would be needed and how many people typically attend the event, needed for parking. Portland does not charge her a fee, but she does pay the owner of the property where the vendors set up. The event currently is held June through November but she would love to have Christmas event. Karyn stated this is a great way to build more at the Park, possibly have food trucks, or combine it with Park events. The Board sees great potential.

MOTION by April for the ParksRec Board to work with Amanda Moyer to plan to hold her Moonlight & Magick Market at the Community Park starting in 2024, seconded by Karyn. Vote: 5-0.

b. Harvest Festival and Craft Show-September 23rd- Sharon stated she does not have many vendors for the event, only 5. Karyn stated there are other events taking place on the same day. There was a discussion on cancelling the event, due to the lack of interest and other events. **MOTION** by Anthony to cancel the event, seconded by April. Vote: 5-0.

5. Park Development

a. No Smoking Initiative-Stavros discussed. There is no way to enforce this. Stavros stated the ParksRec Board is not going to pursue this and it should be tabled until there is a way to appropriately enforce it.

MOTION by Stavros to table this until there are appropriate resources available to enforce it, seconded by Karyn. Vote: 5-0.

b. Bathroom Bid Write-Up-Anthony and Cindy are working together with Justin to put together on the bid process to get it out for bid.

i. Anthony has secured a donation of the concrete blocks

PART IV (Public Comment)

PART V (Adjournment)

MOTION by Anthony to adjourn the meeting at 8:50 pm, seconded by April. Vote: 5-0.

Respectfully submitted by Cindy Beck-Recording Secretary