



Upper Mount Bethel Township

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UPPER MOUNT BETHEL TOWNSHIP PARKS/RECREATION BOARD MEETING MINUTES THURSDAY, MARCH 9, 2023 – 7 PM

PART I

Chairman Stavros Barbounis called the meeting to order at 7:05 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Sharon Cerny, April Pinto, Kari Hawkins, Karyn Pinter, Anthony DeFranco, Cindy Beck, Recording Secretary and Marty Pinter, Liaison. Other attendees: Emily Keegan and Jen Kornberger, Dave Baggett

PART II (Parks & Recreation Board Administration)

1. Approval of Agenda-**MOTION** by April to approve the agenda, seconded by Anthony. Vote: 6-0.
2. Approval of Minutes
 - a. February 9, 2023-**MOTION** by April to approve the February 9, 2023, meeting minutes, seconded by Anthony. Vote: 6-0.

PART III

1. Governance
 - a. Committee on Finance Report-Stavros stated the committee met and discussed, reconciling from 2020 to current, April is working on sports program budget sheets, payment options on Rec Desk, all monies to be spent comes to the Board first, any monies that come in for fundraising/donations, comes to the Township, future funding efforts, custom payment vouchers (Stavros and Cindy).
 - b. Committee on Programs Report-Stavros stated the committee met and discussed, league policies/procedures, background checks, monthly reporting from all sport programs, providing run books (how you run your program), to start in 2024, increased use in Rec Desk, review Code of Conduct, late registrations, logos, standardizing uniforms.

Emily discussed field hockey uniforms; her opinion is to give the players the option if they want to re-use their uniform.

- c. Committee on Buildings and Grounds Report-A meeting has not taken place. This will be tabled.
 - d. Committee on Personnel- Stavros stated there has not been a meeting yet.
2. Park Development
- a. Barn/Bathrooms Project Update/Pavilion/Pavilion Kitchen Project/Park Video Security/Park Internet Project- Stavros state the Board has not come to an agreement as to what they are looking for in the project. Stavros does not have an update. Marty stated that this should be a separate meeting. Stavros will reach out to Ed for an update.
3. Sports & Recreation
- a. UMBT Softball-Dave Baggett stated he received a request for first aid supplies/ice packs. Karyn stated she has a box left over, she can give it to him. April stated an order of first aid supplies was emailed to Park/Rec, total of approximately \$60.00. **MOTION** by Kari to approve the purchases of as per email, seconded by Karyn. Vote: 6-0. Jen is asking for approval to purchase 122 jerseys for the players and 15 t-shirts for the coaches, totaling \$2,466. **MOTION** by Kari to approve the purchases, seconded by Sharon. Vote: 6-0. Jen stated there are 122 players registered, one on a scholarship. Weather permitting, practice will begin the first week of April. There was a discussion on field maintenance. Dave will provide the Board with a write-up of what he has been doing to share with the other teams. April discussed late registrations. Any late registration needs to come to Parks/Rec and be handled on a case by case basis. Stavros stated that there needs to be defining criteria that will be acceptable for late registration. Everyone needs to be consistent. Stavros stated that he would like each coordinator to write a description of their program, contact information, information regarding late registration, etc. to be posted on the website.
 - b. UMBT Field Hockey-Emily stated she emailed everyone her yearend numbers, in which there were discrepancies in the numbers with hers and the Townships. Included in the email was her 2023 income/expenses that she thinks she will have, 75 max after that registrants go on a waiting list, 2023-approximately \$6,800 in expenses and \$7,500 in revenue. Registration opens on May 1st and closes June 15th. There was a discussion on registering by age and coach registering. Emily stated they are looking into doing a run for fun-fun conditioning, only those registered can participate. There was a discussion on vouchers, receipt books, code of conducts. All waivers and code of conduct will be part of the coaches registration.

- c. UMBT Basketball-Karyn stated the season is officially finished. It was a tough season getting wins. Next year the amount of players per team will be discussed. Remaining funds \$3,300, some pending expenses. Coaches' gifts total \$540 (Allegheny gift cards), \$600 team parties, possibly \$210.00 for all-star t-shirts (for which an invoice has not been received. **MOTION** by April to approve basketball expenditures of \$1,140, seconded by Anthony. Vote: 5-0. Karyn anticipates things going more smoothly next year and possibly doing clinics, starting in September.
 - d. UMBT Winter Softball Clinic-April stated clinics are over but stated they are considering doing optional indoor clinics/practice.
 - e. UMBT Volleyball-April stated she received an email from Joann, who is asking about her coordinator fee. Stavros stated that if it is a township sponsored program and it is a paid position, it would have to be advertised and people would have to apply for the position. Stavros will address.
4. Community Engagement
- a. First Responder's Picnic/Movie Night-June 10. There was a discussion on times. It was decided for the picnic to start at 6pm and the movie (open to the public) to start at 8:30pm.
 - b. July 4th Fireworks-July 1.
 - c. Food Truck Festival-August 26,
 - d. Harvest Festival/Craft Show-September 23.
 - e. Veterans Day-November 11.
 - f. Christmas Pajama Party-December 16.
5. New Business
- a. Fireworks Demo-Stavros stated he spoke with Celebration, whose been doing the fireworks for the past 5 years, they have some new products and would like to test them out at the park on March 15th. The park will be closed and the public will be notified.
 - b. Late Registration for Sports Programs-previously discussed.
 - c. Baseball Fields- Baseball fields-April stated there are two new teams that will using the field at the park. There was a discussion on charging if it was not a township sponsored program. April stated a check for the men's team was dropped off at the Township for \$975 (registration fees) and then Diann cut a check for \$975 and paid their league fees. This was for them to be under the UMBT insurance umbrella. No waivers were signed. Marty would like Stavros to set up a meeting with Ed to discuss.
6. Announcements-Stavros stated there is a commitment to show Top Gun, so a date will be set to show it. There was a discussion on charging for lining fields

and the use of fields. A fee schedule needs to be discussed. This will be discussed at the Building and Grounds meeting.

PART V (Public Comment) -None

PART VI (Adjournment)

MOTION by Karyn to adjourn the meeting at 9:55 pm, seconded by April. Vote: 5-0.

Respectfully submitted by Cindy Beck-Recording Secretary