

UPPER MOUNT BETHEL TOWNSHIP
PARKS/RECREATION BOARD MEETING MINUTES
THURSDAY, JULY 14, 2022 – 7 PM

PART I

Chairman Stavros Barbounis called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Sharon Cerny, Kevin Dillon, April Pinto, Karyn Pinter, Anthony DeFranco, Liasion Marty Pinter, and Cindy Beck, recording secretary. Kari Hawkins was absent.

PART II

1. Approval of Agenda-**MOTION** by Karyn to approve the agenda, seconded by Kevin. Vote: 6-0.
2. Approval of Minutes for June 9, 2022-Stavros stated the minutes were not prepared for the meeting, this will be tabled.

PART III

1. Township Wide Garage Sale Idea-John Bermingham is asking the Board to consider hosting a town wide garage sale, possibly to be held at the park. Tentative date is September 10th 9am-2pm. The fee for a yard sale permit is \$7.50, but since this would be a “town wide” garage sale, we would ask for a donation of \$5 for a plot at the park, as well as those that choose to have the sale at their residence. Everyone would still be required to submit a yard sale permit application. There was a discussion on not having the Harvest Festival, instead, include crafters/flea marketers in the town wide garage sale. Manager Nelson suggested that we host the First Responders Picnic since the American Legion in Bangor is closed. The tentative date would be October 1st. Stavros will draft a flyer and Manager Nelson will contact the VFW.
2. Announcements
 - a. July 4th Fireworks Post-Mortem- Stavros stated that approximately 6,000+ people attended the 4th of July Fireworks. He thanked all those that volunteered and stated we need more volunteers. Total in donations/food \$1,407.50. Stavros stated he did some research on purchasing a slushie machine, which runs about \$900. Looking to next years’ event, more food vendors, parking, and having our softball/field hockey/basketball teams collect donations. Next year 4th of July event, July 1, 2023. Marty stated he would like to see the parade finish at the park and the festivities begin at that time.
3. Governance

- a. Facilities Rental Agreement-Stavros stated modifications have been made, rental agreements will not have to be approved by the BOS prior to each rental.
 - b. Rules & Regulations-Stavros stated he received Allentown's and modified it for our Township, which includes, fireworks, dogs, motor vehicles, ATVs. Marty stated the facilities rental agreement and Rules & Regulations should be reviewed by the Parks/Rec Committee (email approval) for the BOS meeting on July 25th. There was a discussion on Rec Desk, everything is done electronically. Stavros and April will be meeting to get everything set up on Rec Desk. A workshop meeting is scheduled for July 19th.
4. Recreation Fund & Budget
- a. Fund Balance-Stavros stated he didn't get a chance to look it over, but the current balance is \$61,391. Manager Nelson stated the balance is approximately \$58,000. The balance is largely due to the fact that we did not run summer camp this year, which will need to be revisited for next year's program. Lamtec/Custom Laminating have already donated funds for movie nights for the rest of the year. Stavros was able to negotiate a discount for the movies, a savings of \$600.
5. Park Development
- a. Bathrooms Project-No bids have been received, no update on the sewage design. Manager Nelson stated the application to DEP was rejected, due to missing documents. Stavros would like an update to let John Post know. Marty would like to know where the \$100,000 donation from the Post Foundation is.
 - b. Pavilion/Kitchen Project-No discussion.
 - c. Park Video Security/Park Internet Project-Stavros discussed the video/security project for the pavilion, which is being funded with the Grow NORCO grant. There is a one year wait for the starlink satellite system, Stavros will be using his system until then. At some point, lights on timers, and security motion lights. Stavros will price them out.
 - d. Additional concession equipment-Previously discussed, slushie machine, borrowing a larger popcorn machine from Allegheny, hot dog rollers, countertop appliances, and a larger cotton candy machine.
6. Sports & Recreation
- a. UMBT Softball-Season is over. Scott Cole generally provides an end of year report.
 - b. UMBT Field Hockey-Season to start in August.
 - c. UMBT Basketball-Karyn stated next season they will back in the school, volunteers are needed. Registration opens in mid-August/September. Basic information will need to be put on Rec Desk. Karyn will get the registration form for April to get on Rec Desk. There was a discussion on the summer rec program. Manager Nelson stated he would like to get a

professional involved in organizing/running the summer rec program. Manager Nelson will reach out to PSATS for direction. Stavros would like to have a record of the board members of each UMBT sports organization.

7. Community Engagement

- a. Sponsorship Outreach-Stavros stated he wrote the program guidelines but is looking for feedback. He will send out for feedback. He would like to have it ready to send out in November for 2023.
- b. 2022 Event Planning
 - i. Movie Nights-On going, last Saturday of the month. The Christmas movie in December, which may be at Allegheny again.
 - ii. Halloween Party-Scheduled for October 30th, need for volunteers for the Parks/Recreation to solely take it on. Sharon will reach out to Jesse Poliskiewicz for pumpkins (75), Ed will reach out to Derek Spence for the decorative blow-ups. The possibility of having the party at Allegheny was discussed.
 - iii. Veterans Day-Fireworks tentatively scheduled for November 12th. Karyn will reach out to the live singers.
- c. Future Event Planning
 - i. 2023 Fireworks Date-July 1, 2023, rain date July 2, 2023. Stavros stated he hopes to get the radio station to attend.
 - ii. Food Truck Festival-get as many food trucks as we can. Vendors would be charged as a donation. Sharon stated the planning should begin as soon as possible; food trucks schedules fill up fast. There was a discussion about hosting a beginning of the summer event, a weeklong event to include a carnival. Stavros stated he priced out modular stages, this is something that can be highlighted in the sponsorship. The idea of the sponsorship is to get everything they need for the park development/community events/sports programs. There was a discussion on the structure of the barn and what could be used if fixed.

PART IV (Public Comment)

Marty commented on having a capital campaign for going out to get specific things that are needed and develop a marketing plan.

There was a discussion on the meeting day and time. At this time, there will be no change. Meetings will remain the 2nd Thursday of the month at 7 pm.

PART V (Adjournment)

MOTION by Stavros to adjourn the meeting at 8:50 pm, seconded by Karyn. Vote: 6-0.

Respectfully submitted by Cindy Beck-Recording Secretary