



Upper Mount Bethel Township

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UPPER MOUNT BETHEL TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING AGENDA
TUESDAY, JANUARY 2, 2024 @ 7:00 PM

I.

Call to Order

Pledge of Allegiance

Roll Call

Appoint Recording Secretary (Board of Supervisors & Planning Commission) 2024

Oath of Office for Newly Elected Supervisors Courtney Eckman and Jason Albert

II.

BOARD OF SUPERVISORS

1. Appoint Temporary Chairman
2. Appoint Chairman
3. Appoint Vice Chairman
4. Appoint Secretary
5. Appoint Treasurer/Set Bond

PUBLIC COMMENT

III.

APPOINTMENTS

1. Appoint Township Manager/Assistant Treasurer/Set Bond/Benefit Package
2. Appoint Tax Collector
3. Appoint Auditor for 2023 Audit
4. Appoint Administration/Office Liaison
5. Appoint Road Department Liaison
6. Appoint Township Board of Supervisors Solicitor/Set Rate
7. Appoint Alternate Township Board of Supervisors Solicitor/Set Rate
8. Appoint Township Planning Commission Solicitor/Set Rate
9. Appoint Alternate Township Planning Commission Solicitor/Set Rate
10. Appoint Township Engineer
11. Appoint Flood Plain Administrator
12. Appoint Alternate Engineer/Set Rate
13. Appoint Zoning, Building Codes and SEO Liaison

14. Appoint Zoning Official/Set Rate
15. Appoint Alternate Zoning Official/Set Rate
16. Appoint Building Codes Official/Codes Officer/Set Rate
17. Appoint Alternate Building Codes Official/Codes Officer
18. Set Rate of Zoning Hearing Board Solicitor
19. Appoint one (1) Zoning Hearing Board Members
20. Appoint one (1) Alternate Zoning Hearing Board Member
21. Appoint 3rd Party Inspection Agencies
22. Appoint Sewage Enforcement Officer/Set Rate
23. Appoint Alternate Sewage Enforcement Officer/Set Rate
24. Appoint Chairman to Vacancy Board
25. Appoint Open Space Advisory Board Liaison
26. Appoint three (3) Open Space Advisory Board Members
27. Appoint Parks/Recreation Liaison
28. Appoint one (1) Parks/Recreation Member
29. Appoint Economic Development Committee Liaison
30. Appoint two (2) Economic Development Committee Members
31. Appoint Emergency Services Liaison
32. Approve Attendance at PSATS Convention
33. Appoint Voting Delegate at PSATS Convention
34. Appoint Member to Friends of Lake Minsi
35. Appoint Alternate Member to Friends of Lake Minsi
36. Appoint Member to Plan Slate Belt
37. Appoint Alternate Member to Plan Slate Belt
38. Appoint Recycling Coordinator
39. Appoint Open Records Officer
40. Appoint Alternate Open Records Officer
41. Designation of Depositories
42. Establish Regular Monthly Meeting Location/Time/Day
43. Establish Monthly Work Session Meeting Location/Time/Day
44. Set Part-Time/Seasonal Employee Pay (non-union)
45. Set Part-Time Building Janitorial Pay
46. Set IRS Mileage Reimbursement Rate
47. Appoint Emergency Management Positions
48. Appoint Emergency Notification List
49. Appoint Emergency Management Staff

IV.

ACTION AGENDA

1. Resolution #2024-01 Police Pension
2. Appoint Police Pension Fund Administrator (same as Treasurer)
3. All Voting Meetings-2024

V.

PUBLIC COMMENT

VI.

ADJOURNMENT