



## **Upper Mount Bethel Township**

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[www.umbt.org](http://www.umbt.org)

UPPER MOUNT BETHEL TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING AGENDA  
TUESDAY, JANUARY 3, 2023 @ 7:00 PM

### **I.**

Call to Order

Pledge of Allegiance

Roll Call

Appoint Recording Secretary (Board of Supervisors & Planning Commission) 2023

### **II.**

#### **BOARD OF SUPERVISORS**

1. Appoint Temporary Chairman
2. Appoint Chairman
3. Appoint Vice Chairman
4. Appoint Secretary
5. Appoint Treasurer/Set Bond

### **III.**

#### **APPOINTMENTS**

1. Appoint Township Manager/Assistant Treasurer/Set Bond
2. Appoint Auditor for 2022 Audit
3. Appoint Elected Auditor
4. Appoint Administration/Office Liaison
5. Appoint Road Department Liaison
6. Appoint Township Solicitor for Board of Supervisors and Planning Commission/Set Rate
7. Appoint Alternate Township Solicitor/Set Rate
8. Appoint one (1) Planning Commission Member
9. Appoint Township Engineer/Flood Plain Administrator/Set Rate
10. Appoint Alternate Engineer/Set Rate
11. Appoint Zoning, Building Codes and SEO Liaison
12. Appoint Zoning Official/Set Rate
13. Appoint Alternate Zoning Official/Set Rate
14. Appoint Building Codes Official/Codes Officer/Set Rate

15. Appoint Property Maintenance Officer
16. Set Rate of Zoning Hearing Board Solicitor
17. Appoint two (2) Zoning Hearing Board Members
18. Appoint 3<sup>rd</sup> Party Inspection Agencies
19. Appoint Sewage Enforcement Officer/Set Rate
20. Appoint Alternate Sewage Enforcement Officer/Set Rate
21. Appoint Chairman to Vacancy Board
22. Appoint Open Space Advisory Board Liaison
23. Appoint Parks/Recreation Liaison
24. Appoint one (1) Parks/Recreation Member
25. Appoint Economic Development Committee Liaison
26. Appoint three (3) Economic Development Committee Members
27. Appoint Emergency Services Liaison
28. Approve Attendance at PSATS Convention
29. Appoint Voting Delegate at PSATS Convention
30. Appoint Member to Friends of Lake Minsi
31. Appoint Alternate Member to Friends of Lake Minsi
32. Appoint Recycling Coordinator
33. Appoint Open Records Officer
34. Appoint Alternate Open Records Officer
35. Designation of Depositories
36. Establish Regular Monthly Meeting Location/Time/Day
37. Establish Monthly Work Session Meeting Location/Time/Day
38. Set Part-Time/Seasonal Employee Pay (non-union)
39. Set Part-Time Building Janitorial Pay
40. Set IRS Mileage Reimbursement Rate
41. Appoint Safety Committee Members
42. Appoint Emergency Management Positions
43. Appoint Emergency Notification List
44. Appoint Emergency Management Staff

#### **IV.**

##### **ACTION AGENDA**

1. Resolution #2023-01 Police Pension
2. Appoint Police Pension Fund Administrator (same as Treasurer)
3. All Voting Meetings-2023

#### **V.**

##### **PUBLIC COMMENT**

#### **VI.**

##### **ADJOURNMENT**